DRAFT

Arlington Association, Inc. Meeting

Wednesday, March 4, 2009

3rd Floor Conference/Board Room, Main House


Members Unable to Attend:  Mark Sandy, Rodney Piercey

Others Present:  Joseph Foster, Judy Spain, Diane Welker, Marc Robbins, Jennifer Frazier, Matt Frazier, Doug Dirks, Kelley McBride, Martha Davidson, Troylyn LeForge, Jessica Snider, Alex LeForge, Jamie Ford, Tate LeForge, Clint Wimberly, Linda Wimberly, Kyle Knezevich, Lisa Meeker, Matt Tapley, Bret Baldwin, LaVerne Cook, Freida Brown, John McPhearson, Rebecca McPhearson, Lisa Laird, Kelcy Perry, Megan Laird, Tim Cahill, Judy Cahill, Blake Neumann

Call to Order – Chairman Allen Ault called the meeting to order at 6:10 p.m.

The minutes of the February 4, 2009 Board meeting were not approved because the meeting was not officially adjourned.

II. By Laws – Scott Althauser

Scott Althauser moved we accept the posted By-law changes in membership and major donor description.  Ron Durham seconded.  Passed.

In acknowledgement of the members concerns regarding limited member access to our present posting locations, the posting of the proposed new membership categories as well as the major donor definition was placed on the Arlington Association website for at least 10 days prior to the March 4, 2009 meeting.

III. Pool Operation – Chairman Ault

Chairman Ault said the discussion on the pool operation was not an open forum but that he would allow some question and answer time after the Board had the opportunity to discuss at this meeting.
Chairman Ault acknowledged Coach Cahill’s presence at the meeting. Chairman Ault then asked Coach Cahill if he wanted to continue as pool manager. Coach Cahill said he did want to step down as pool manager and stay as Swim Coach. His duties, as pool manager included Management and training of Life Guards, day to day operations including the opening and closing of the pool for the season, chemical and overseeing janitorial duties.

Following the February 4, 2009 Arlington Board meeting, the Swim Committee along with some board members met with Lexington Pools to review whether or not the board would be willing to negotiate this firm as the pool management in lieu of Coach Cahill managing the pool. This firm would provide all of the same duties provided by Coach Cahill as pool manager. There was discussion as to whether or not current members would be able to apply for the lifeguard jobs. The company has said they would look at members who are qualified.

Business/Finance Chair Jim Conneely reported that last year it cost approximately $70,000 to operate the pool. This did not include Coach Cahill’s salary for Swim Team Coach nor the expenses of the Swim Team, just the operation of the pool. The proposal submitted by Lexington Pools was for a total of not to exceed $65,975. This would provide a savings to the Arlington Association. It is important as we discuss the proposal and current operating costs that we make sure we are comparing ‘apples to apples.’

Lexington Pools operates the following pools: Harland Neighborhood Association, Lexington Country Club, Pinnacle Neighborhood Association, The Signature Club at Landsdowne and Spindletop Hall.

Chairman Ault asked the board to look at the following options 1) Enter into a contract negotiation with Lexington Pools to manage the pool and 2) Hire a manager for the year who could/would perform the duties that were performed by Coach Cahill. Both of these options need to be done soon in order to have the pool open by Memorial Day weekend.

Coach Cahill was approached by retired Arlington manager, Jim Marsh, about Lexington Pools and asked Coach Cahill what he knew about the company and about outsourcing the management of the pool. Coach Cahill knows the manager of Lexington Pools and says he is a man of integrity and honesty and well liked.

Discussion followed. This company is extremely thorough in their approach to pool management. It was discussed that this might be the easiest transition from an individual management to outsourcing. A contract would be from year to year.

There will be management onsite during opening hours of the pool. There will be a manager, assistant manager and head lifeguard. One of the three will be onsite at all times. In addition, managers receive bonuses based on their operation of the pool.
The Lexington Pool company would also take on risk management of the pool.

Under the current pool operations, our costs are approximately $70k to $72k. The question arose as to how the Lexington Pool company could contractually offer us a savings. The answer is the administrative overhead, benefits, more efficient because of the number of pools they oversee.

There was discussion on whether or not there were enough lifeguards figured into the proposal based on the 2008 staff schedule.

As we looked at the proposal from Lexington Pools the board was reminded that this is, in fact, a proposal and not a contract. If we decided on Lexington Pools, our recommendations and questions would be reviewed and considered within the contract. Ultimately the contract would be negotiated between the University and the management company.

The discussion arose on the total costs of the Swim Team and Arlington’s budget. As it is right now, 80% of the Swim Team is supported by Arlington membership with 20% being underwritten by fees from swimmers. In addition, Pool Committee chair Donya Smith, pointed out that swim team parents provided the following to the swim team/pool area in gift-in-kind donations.

Donations/Purchases/Services provided by Swim Team Parents in 2008

<table>
<thead>
<tr>
<th>Item/Service Donated</th>
<th>Approximate Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patio Tables painted:</td>
<td>$600.00</td>
</tr>
<tr>
<td>Post (columns) painted:</td>
<td>$500.00</td>
</tr>
<tr>
<td>Paint for Locker rooms:</td>
<td>$500.00 savings</td>
</tr>
<tr>
<td>Sign for Scoreboard:</td>
<td>$1400.00</td>
</tr>
<tr>
<td>Trophy Cases:</td>
<td>$1500.00 +</td>
</tr>
<tr>
<td>Tent storage/set-up/breakdown</td>
<td>$1,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,500</strong></td>
</tr>
</tbody>
</table>

Swim Team Events held at Arlington (Revenue generated by Swim Team)

<table>
<thead>
<tr>
<th>Event</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Desserts</td>
<td>$ 125.00</td>
</tr>
<tr>
<td>Spirit Night</td>
<td>$1,892.07</td>
</tr>
<tr>
<td>Banquet</td>
<td>$1,713.73</td>
</tr>
</tbody>
</table>
Swim meets also generate additional revenue at the concession stand.

There was discussion on membership dues and then parents paying swim team fees and whether or not parents can be asked to take on more fees. We were reminded that membership dues are not dedicated to a purpose.

More discussion followed on Arlington’s role with the Swim Team and philosophically should Arlington underwrite the funding of the Swim Team. There was discussion on whether or not swim team fees should be raised to cover the cost of Swim Team.

Chairman Ault opened the floor for discussion from those non-board members present.

Martha Davidson asked where Coach Cahill’s salary comes from for coaching the team. His salary of $2500 is offset by fees with the remainder of the costs for the swim team subsidized by Arlington membership. Davidson suggested that in the scheme of this year and all that has been done at Arlington, it might be best to wait a year to review the fees for the swim team.

At this point, several of the non-board members present expressed their deep and continued dedication for the swim team program and the continued support of Coach Cahill.

There was discussion as to whether or not Coach Cahill would be able to continue giving individual and team lessons and how this would fit in with an outsourced company. Also, there was discussion about the setting of pool hours to make sure meets were accommodated. These are things that will be negotiated in a contract with the Lexington Pool Company.

More discussion followed on the lifeguards and the hiring of guards. Coach Cahill stated he felt we had the best guards among the ones at other clubs around the state. Again, hiring members as guards could be something else that is negotiated in a contract.

There was more discussion on the proposal. The only thing that could be increased in the proposed information is the chemicals for the pool. At this time, chemical costs are on the decline. Once a contract is signed, pricing for the year is guaranteed.


Following the voting, more discussion occurred on the Swim Team and the 80% costs that are underwritten by total Arlington Membership. As we discussed the costs it was pointed out the
board is reviewing the budget line by line to analyze where money is being spent. We will continue to review.

President Whitlock recommended that as we are working through this year we stay with the current swim team fees. The board agreed with this recommendation.

The meeting was adjourned at 7:25 p.m.