ARLINGTON ASSOCIATION, INC.
RULES

Introduction

Arlington Association, Inc. (“Arlington”) was incorporated on May 22, 1969, as a nonprofit corporation, organized to promote closer relationships among the faculty, staff, and alumni of Eastern Kentucky University through the operation of a club providing programs of social and recreational activities and to create a better understanding of the educational activities and opportunities at Eastern Kentucky University. The site of Arlington Association, Inc. was contributed by W. A. Hanger through a purchase and bequest to Eastern Kentucky University and the EKU Foundation.

On August 11, 1981, the Eastern Kentucky University Foundation, Inc. Board of Directors authorized the leasing of the Arlington golf course and facilities to Arlington Association, Inc. for the use and benefit of Arlington.

Membership is outlined in the Arlington Association, Inc. By-laws (“By-laws”) is governed by a Arlington Board of Directors (“Arlington Board”) made up of ex-officio members and individuals from the membership at large. Revenues to operate Arlington come primarily from initiation fees, membership dues, food services, and recreational activity fees.

As outlined in the Arlington Rules, committees, made up of Arlington members, are assigned responsibilities to oversee each area of Arlington and make recommendations to the General Manager. Questions regarding particular rules may be addressed to the appropriate committee.

The Arlington Committees are:

**Membership Committee:**
The Membership Committee is responsible for providing recommendations to the General Manager in developing recruiting programs for new members and encourages growth in membership and makes such recommendations to the General Manager. It shall be the responsibility of the Arlington General Manager, with support from the Membership Committee to solicit membership applications, subject to the provisions of the By-laws and the policies of the Arlington Board. It shall be the responsibility of the General Manager to screen all membership applications, accept into membership qualified applicants, determine changes in membership status, and act on delinquencies, reinstatements, forfeitures, and leaves of absence, subject to confirmation by the Arlington Board.

The Membership Committee shall consist of as many members as deemed necessary by the General Manager.
Nominating Committee:
The Nominating Committee prepares a slate of qualified candidates for election to the Arlington Board as outlined in Article IV of the By-laws. At least two (2) candidates shall be nominated for each position to be filled. In cooperation with the Secretary, the Nominating Committee will make all necessary arrangements for the conduct of the elections as outlined in (section number to be determined.)

The Nominating Committee shall consist of at minimum three (3) members from the membership at large. The Chair of the Arlington Board shall select the members of the Nominating Committee.

Rules Committee:
The Rules Committee is responsible for providing recommendations to the General Manager for rules (including charges where appropriate) for the use of the house and grounds. The General Manager implements and enforces the rules. If a dispute arises as to the action taken by the General Manager in enforcing the rules, a member may request review of the action by the Rules Committee pursuant to Section I herein.

The Rules Committee shall consist of as many members as deemed necessary by the General Manager.

Dining and Social Committee:
The Dining and Social Committee is responsible for providing recommendations to the General Manager for the improvement of food and beverage service, and overall dining experience at the club. The committee will also assist the General Manager in the promotion of social activities and events, and the overall use of the facilities.

The Dining and Social Committee shall consist of as many members as deemed necessary by the General Manager.

Tennis Committee:
The Tennis Committee is responsible for providing recommendations to the General Manager for rules regarding the use of tennis courts and establishment of special fees for guests of members. The Committee shall regularly review the maintenance and operation of the tennis courts and report its findings to the General Manager.

The Tennis Committee shall consist of as many members as deemed necessary by the General Manager.

Pool Committee:
The Pool Committee is responsible for providing recommendations to the General Manager for rules regarding the use of the swimming pool, related facilities and dressing facilities. The Committee shall regularly review the maintenance and operation of the swimming pool and report its findings to the General Manager.
Committee will assist the General Manager to ensure that programs are developed and scheduled for all members, including seniors.

The Pool Committee shall consist of as many members as deemed necessary by the General Manager.

**Golf Committee:**
The Golf Committee is responsible for providing recommendations from the membership to the General Manager for rules regarding the use of the golf facilities. The Golf Committee works with the General Manager, the golf professional, and the superintendent of grounds. The Committee will assist the General Manager to ensure the appropriate collaboration between the Arlington members, EKU PGA Golf Management program, and EKU Men’s and Women’s Golf Teams.

The Golf Committee shall consist of as many members as deemed necessary by the General Manager.

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**Arlington Association, Inc. Rules**

The following rules are designed to provide for the maximum enjoyment of the club facilities by all members of Arlington. The rules have been revised and distributed to all members. Restrictions or limitations contained herein are intended to protect the rights and privileges of the membership from infringement by individuals or circumstances. No individual has a privilege that is not common to all.

All questions concerning the rules should be directed to the General Manager and the Rules Committee of the Arlington Board.

**SECTION I: Facility Usage**

**Decorum of Members and Guests**

When using the facilities of Arlington, each member and guest shall conduct themselves in such a manner as to respect the rights and privileges of other Arlington members. In matter of dress, language and deportment, members and their guests are expected to exercise good taste and responsible judgment.

**Parking and Driveways**

Parking is permitted in designated parking lots.

No vehicles shall be parked overnight except those of employees of Arlington. All other vehicles parked overnight will be towed away.
Members using the pool, tennis courts, and golf course are to park in the main parking lot.

For the safety of members and guests, the maximum speed on drives and in parking areas shall not exceed 15 miles per hour. Reckless or careless driving is prohibited.

For the safety of members and guests, please follow all directional signs when driving on the Arlington grounds.

Skates, skateboards, mini-bikes, similar vehicles, and joggers are prohibited on the Arlington premises.

Use of bicycles is limited to transportation from home to pool and tennis areas only.

**State and Local Law**

No activity shall be approved for the Arlington facilities which conflicts with state or local law, including the use of alcoholic beverages.

**Gambling**

Gambling is not permitted on the premises of Arlington.

**Private Instruction**

Private instruction, such as swimming lessons, golf lessons, or tennis lessons, for which a charge is made, shall not be given using Arlington facilities without the specific and prior approval of the General Manager.

**Enforcement of Rules**

Alleged infractions of rules should be brought to the attention of the General Manager, who has the responsibility to enforce the rules, and if necessary, the authority to temporarily suspend privileges for no more than five (5) days.

If a member has committed a rules violation that may warrant a longer suspension of privileges or may further warrant dismissal, then the General Manager shall refer the matter to the Rules Committee for a determination of the allegations and/or possible penalties, if any, beyond the temporary suspension. Further, any member may appeal the enforcement of rules by the General Manager to the Rules Committee for a determination of whether such enforcement is applicable.
The Rules Committee shall examine the allegation and, if necessary, conduct an investigation. The General Manager and the affected member may submit any written information to the Rules Committee for its review. Further, the Rules Committee may request, but is not required, to conduct a meeting not open to the public at which information relating to the allegation of a rules violation and the member’s response may be presented.

If the Rules Committee determines that a minor infraction has occurred, the member will be notified in writing and advised of the penalty, if any.

If the Rules Committee determines that a major infraction has occurred, the matter will be referred by the Rules Committee to the Arlington Board with a recommendation for penalty, if any. Major infractions or repeated minor infractions may result in suspension or removal of the member from Arlington. The Arlington Board will review the written information submitted, along with the recommendation of the Rules Committee. The Arlington Board may request, but is not required, to conduct a non-public meeting at which information relating to the allegation of a rules violation and the member’s response may be presented. The member will be notified in writing of the determination by the Arlington Board and advised of the penalty, if any. The decision of the Arlington Board shall be final.

**Dues and Fees**

A monthly statement of dues and fees is sent to all members. The statement will include dues for the current month and any charges from the previous month. The statement is due and payable by the end of the month in which it is received. Please refer to By-laws, (check later for correct section) for more information.

**Hours of Operation**

Unless otherwise specified herein, the days and hours of operation for the Arlington facilities are to be determined by the General Manager.

**The House**

Arlington House provides dining facilities for its members, large and small gatherings, as well as meeting and conference rooms. The Rathskeller provides a more informal dining setting for the family. Arlington House offers a wonderful setting to meet the needs of members.

The House shall be closed Mondays, except as otherwise provided by the General Manager.

The House will be open for use by members and eligible guests.
The General Manager may provide that occasional special activities of the club are closed to guests of any type or open to guests. Members wishing to hold a special event must have the approval of the General Manager.

**Private Parties**

Members may, from time to time, use certain house facilities for private parties of eight (8) or more persons.

The host-member may be charged a service fee, in addition to any food service charges, for use of private rooms. The General Manager has the discretion to determine if such fee will be charged.

Private parties shall be scheduled so that, in the opinion of the General Manager, regular meal service available to members is not prevented or impaired. The scheduling member must be present at the event.

Guest limitations set forth for general use of the club facilities shall not be applicable for private parties. Guests, however, must be bona fide guests.

Private parties held for the purpose of raising funds for personal profit or political fund raising are prohibited. This rule is applicable to all Arlington facilities.

While Arlington has relaxed its dress standards, members and their guests are expected to be appropriately dressed when using house facilities.

**Conference Room**

The Conference Room on the third floor shall be limited to use by adult (over 21 years of age) Arlington members and eligible guests. It may be scheduled through the Arlington Office.

**Rathskeller and Colonel’s Paddock**

The Arlington Rathskeller and Colonel’s Paddock is for the exclusive use of Arlington members and their eligible guests.

Casual dress, including tennis and golf attire, is acceptable while dining in the Rathskeller and/or Colonel’s Paddock. Bathing suits are not acceptable. Golf shoes cannot be worn inside the Rathskeller.

Appropriate footwear is required for all persons in the dining facilities.

Informally dressed members are requested to use the rear entrance into the Rathskeller.
Swimming Pool

The swimming pool will be open for use by members and eligible guests from the Saturday before Memorial Day through Labor Day of each year. Announcements regarding specific days and hours of operations and special events will be mailed to members. Regulations concerning pool use will be sent to the members annually.

For the safety of our members and their guests, the Pool Manager is responsible for closing the pool due to inclement weather. The pool will be reopened when weather conditions permit.

Locker facilities are available. Please contact the pool staff to arrange for a locker.

Children less than 11 years of age will not be admitted in the pool enclosure unless accompanied by an adult (18 years or over). For safety reasons, we suggest that one (1) adult supervise no more than three (3) children.

Swimming and diving are dangerous sports and participating in these activities is at the participant's own risk.

Individuals with a skin disease, sore or inflamed eyes, cold, nasal or ear discharge, any communicable disease, and open sores or bandages of any kind are not permitted to use the pool.

Tennis Courts

The tennis courts are open for use by Arlington members and their eligible guests. Announcements regarding specific days and hours of operations and special events will be mailed to members.

After 4:00 p.m. daily and all day Saturday, Sunday and holidays, if adults are waiting to play, children under 14 years of age shall not use the tennis courts unless playing with an adult member.

Appropriate footwear is required for all persons entering the tennis courts enclosure. Suitable attire shall be worn while playing tennis and men shall wear shirts.

No glass is allowed on the courts.
**Golf Course**

The golf course is for use by members and eligible guests daily from 8:00 a.m. until dusk, except Mondays. The course opens at 1:00 p.m. on Mondays. Inclement weather, holidays, and special events may change the normal schedule.

The golf course surrounding Arlington is supervised by the General Manager in conjunction with the Head Golf Professional and Golf Course Superintendent. Golf Course Regulations are available in the Pro Shop. Announcements regarding specific days and hours of operations and special events will be mailed to members.

Arlington members, who joined prior to March 4, 2009, may play by payment of green fees or by annual golf membership. For Arlington members, who joined subsequent to March 4, 2009, golf privileges are included in the monthly dues.

Rules regarding eligible guests may be found in Section II of the Rules.

**Mulebarn**

The Mulebarn may be scheduled for use by Arlington members and EKU Registered Student Organizations through the Arlington Office. The scheduling member must be present at the function at the Mulebarn. Rental fees for the use of the Mulebarn are established by the General Manager.

**SECTION II: Guests**

Members may invite guests to Arlington to enjoy the facilities provided by the house, swimming pool, golf course, Mulebarn, and tennis courts. Eligible guests are defined and subject to limitations set forth below.

**Guests**

Guests are individuals who residence or place of business is outside or within the resident membership as defined in the By-Laws.

Guest privileges may be extended to such individuals four (4) times per year.

**Registration of and Charges for Eligible Guests**

Each member is responsible for registration of his/her guests in the manner provided by the General Manager.
When a member invites a guest to use the swimming pool facilities, the member is responsible for paying a guest fee.

The guest fees will be determined by the General Manager and will be communicated to the membership each year with the swimming pool rules.

For guests who are unmarried children of members, living at home, ineligible for membership but between 18 and 24 years of age, a guest card will be issued for identification of such guests.

The General Manager, may, for cause, deny guest privileges to an individual or individuals when, in the opinion of the General Manager, such action is in the best interests of Arlington. Members are responsible for the decorum of their guest.

Section III: Amendment of Rules

These Rules may be amended in whole or in part by the Arlington Board. Amendments shall be proposed at one meeting of the Arlington Board for consideration at the next meeting. Following such proposal, the Secretary shall post the proposed amendment(s) on the Bulletin Board of the Arlington House and/or by other means of communication as deemed appropriate by the Secretary at least ten (10) days prior to meeting of the Arlington Board at which the amendment(s) will be considered. Amendments may be adopted by the Arlington Board by the affirmative vote of five (5) members of the Arlington Board.